

National Institute of Labour Economics Research and Development
(An autonomous organization under the aegis of NITI Aayog, Govt. of India)
Sector A-7, Institutional Area, Narela, Delhi -110040

VACANCY ADVERTISEMENT

National Institute of Labour Economics Research and Development (NILERD) invites applications from dynamic, result oriented and experienced professionals for filling up of one post of Joint Director (Finance) on contractual basis with consolidated emoluments or on deputation as per following details :

1.	Name of the Post	Joint Director (Finance)
2.	No. of Vacancy	One (1)
3.	Age Limit	For Contract basis : (Not less than 35 years but not exceeding 50 years) For Deputation : (Not exceeding 56 years)
4.	Pay / Emoluments	Contract : Rs.1.45 Lakh per month (consolidated) Deputation : Pay Level-12 (Rs.78800-209200)
5.	Educational qualifications/experience required for contract basis with consolidated emoluments Essential Qualification (i) Graduate in Commerce from a recognized university or equivalent; (ii) Post Graduate degree in commerce/financial management OR MBA (Finance) OR S.A.S. (Accountant) in an established Audit/Accounts organization of the Government; (iii) A minimum 10 years (Post Graduate) experience in finance/accounts in central/state Govt./Universities/ recognized research institute/Semi Government /Statutory/Autonomous organization/bank/financial institutions or public sector undertaking, of which at least 8 years should be in Pay Level-10 and above or equivalent; (For PSUs E-3 Grade and above) (iv) He/she should have knowledge of Central Govt. Rules relating to budget, financial management and audit /accounts, besides good working experience in computerized maintenance of accounts, e-filling of TDS/GST returns, operating PFMS software for financial activities etc.	

	<p>Desirable qualification</p> <p>Professional qualification as Chartered Accountant or Cost Accountant.</p> <p>Recruitment on Deputation</p> <p>Officers of the Central/State govt./Universities/Recognized Research Institutions/ Public Sector Undertaking/Semi Govt./ Statutory or Autonomous Organizations :</p> <p>(i) Holding analogous post on regular basis; or (ii) Holding post with 5 years of regular service in pay level-11, or (iii) Holding post with 8 years of regular service in pay level-10 or equivalent. (iv) Possessing qualification prescribed for contractual recruitment as above.</p>
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Other terms and conditions

- i. Applicant must be Citizen of India. The term of Contract/Deputation will be initially for a period of three years and further extendable upto another two years depending upon performance of the candidate and requirement of the Institute. The term and conditions for appointment on deputation will however be regulated as per DoPT orders and guidelines issued from time to time.
- ii. Those employed in Govt./Public Sector Organization, Autonomous Body must send their application through proper channel.
- iii. Relaxation to deserving candidates will be considered as per rules and discretion of the competent authority.
- iv. Candidates with professional qualifications such as CA/ICWA/MBA (Finance) shall be given preference.
- v. If appointment is on contract, then the employees will not be entitled to DA, HRA, Gratuity, Leave Encasement, CPF/NPS, Medical facility etc. They will however be entitled to 8 days leave on pro-rata basis in a calendar year.
- vi. The Institute reserves the right not to fill up the post advertised and may at its discretion cancel the recruitment process.
- vii. Application incomplete in any form or received after the closing date will not be considered.

- viii. Outstation candidates called for Interview will be paid 2nd AC class return rail/bus fare by the shortest route.
- ix. Director-General reserves the right to accept or reject any application as per his discretion and no correspondence will be entertained in this regard.

The candidates fulfilling the eligibility criteria, qualifications and experience may submit their applications in the **prescribed format (Annexure-I)** attached to the vacancy advertisement. Attested copies of certificates in support of age, qualification, experience etc. may also be enclosed with the application. The last date of receipt of application is 45 days from the date of publication of advertisement in the Employment News.

Interested and eligible candidates may send their application by post at the following address:

Director General,
National Institute of Labour Economics Research and Development
Sector A-7, Institutional Area, Narela,
Delhi -110040
