



KERALA STATE CO-OPERATIVE BANK LTD

(A Scheduled Bank)
Head Office

PB No.6515,
Cobank Towers
Palayam, VikhasBhavan P.O
Thiruvananthapuram 695 033

NOTICE INVITING APPLICATIONS FOR THE POST OF

Cooperative Intern

Engagement of Cooperative Interns for strengthening the Cooperatives

The aim is to ensure that benefits of initiatives initiated by Ministry of Cooperation, Government of India reach the grass root level, strengthen cooperative based economic model and ensure necessary capacity building to the cooperatives, Bank has decided to hire young professionals namely "Cooperative Intern" initially for three years, in which each intern will be hired for one year only.

Objectives Of Scheme :

i.To deepen the Cooperative Movement till grassroots level.

ii.Enable the professional graduates to learn the context and practical working of cooperatives.

iii.To expand pool of experienced cooperative professionals. Interns will be responsible for solving day to day problems faced by PACS in computerization, preparation of business plans, projects, financing issues, various approvals etc.

Eligibility: MBA or equivalent in Marketing Management / Cooperative Management / Agri Business Management / Rural Development Management.

Essential Qualification:Proficiency in computer is essential.

Age Limit: Candidate should be minimum of 21 years of age and maximum of 30 years.

Number Of Interns And Location: One Cooperative Intern, may be posted and transferred our offices/branches in our Bank.

Appointment: Appointment of an intern will be for a period of one year. The scheme will be valid for 3 years.

Remuneration: The selected Cooperative Intern will be paid a consolidated monthly remuneration of Rs.25,000/-. Interns may avail 10 days Casual Leave (CL) for the year and no other leaves will be granted. Leaves other than CL to be granted as "Leave without remuneration". Holidays may be available to the interns as applicable to the respective StCB/DCCBs.

Roles And duties of Intern: The Intern will discharge following roles and duties:

i. The Intern will coordinate with PACS and other primary cooperatives and provide necessary guidance for the implementation of initiatives taken by Ministry of Cooperation, GoI.

ii. Interns will be responsible for solving day to day problems faced by PACS in computerization, preparation of business plans, projects, financing issues, various approvals, etc.

iii. He/she will prepare and share weekly status report of the implementation of initiatives taken by Ministry of Cooperation in coordination with DCCB/StCB.

Other Terms And Conditions:-

i.The internship programme is neither an employment nor an assurance of an employment with the Bank or institutions associated with the Bank and no intern shall have any right or claim for an appointment with Banks by virtue of this internship programme.

ii.Internship is a fulltime programme and hence interns are required to observe working hours of the Banks. The internship may be discontinued any time without payment of any financial benefit if the performance of the intern is not found satisfactory or the intern is absent without authorization of the Bank. Without prejudice to the foregoing, Bank may terminate the services of the Intern at any time without assigning any reasons.

iii.The intern shall be required to maintain confidentiality of all the documents/reports and/or any information received by him/her during the internship period, violation of which would entail legal consequences. The Interns will not reveal to any person or organization any information relating to Bank, its business plan and policies which are not available in the public domain.

iv.The intern shall follow the rules and regulations of the concerned StCB /DCCB.

v.The Intern shall not reveal to any person/ organization confidential information pertaining to concerned Bank, its work and its policies.

vi. No intern shall interact with or represent the Bank to the media (print and/or electronic) including social media including face book/twitter handles, etc. They will not post their work on social media without express permission from the competent authority.

vii. Interns will conduct themselves professionally in their relationship with the Bank and the public in general.

viii. It may be strictly observed that the conduct of the interns and their access to the data shall be the sole responsibility of the concerned Bank.

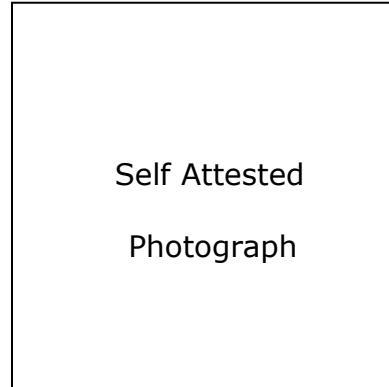
Place : Thiruvananthapuram

Dated : 05-04-2024

FORMAT OF APPLICATION

Application for the post of Cooperative Intern on temporary basis

General Manager,
HR Department.
Kerala State Co-operative Bank Ltd.,
Head Office, Palayam
Thiruvananthapuram



With reference to notifications dated

1. Name (in full) :
2. Father's Name :
3. Address for correspondence :
4. Permanent Address :
5. Age & Date of Birth :
6. Contact details :
 - a) Mobile Number :
 - b) Land Number :
 - c) E-mail ID :
7. Gender :
8. Nationality :

9. Educational Qualifications:

SL #	Qualification	Year of Pass	Class/Grade

10. Details of present employment, if any

Organisation :

Full address :

Designation :

11. Brief detail of experience in banking sector, if any :

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and understanding that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria, according to the requirements of the relative advertisement, my candidature/appointment for the said post is liable to be cancelled/terminated at any stage.

Place:

Date :

Signature of Applicant

Highlights:

Applications should reach by Mail to hr@keralabank.co.in

Last date for receipt of application : 15-04-2024

Mode of selection : Interview

Invitation of application : Applications are invited from interested eligible candidates for the post of One on temporary basis. Application to be submitted to General Manager, HR Department, Kerala State Co-operative Bank Ltd., Head Office, P.B.No 6515, Co-Bank Towers, Palayam, Vikas Bhavan.P.O.Thiruvananthapuram. 695033.

(Format of application is provided in Annexure I)

Qualifications : MBA or equivalent in Marketing Management / Cooperative Management / Agri Business Management / Rural Development Management.

Age : Age of the candidate should be between 21-30 years.

Remuneration : Rs.25,000/- per month

Duration of appointment : One year

| -For any queries/clarifications please reach out to us via email to hr@keralabank.co.in or Contact us at: 0471-2547350,